



Texas Tech University

LUBBOCK, TEXAS 79409 / (806) 742-3656

Faculty Senate

May 5, 1978

TO: MEMBERS OF THE FACULTY SENATE

FROM: Clarence A. Bell, President

SUBJECT: Agenda for meeting #6, May 10, 1978

The Faculty Senate will meet on Wednesday, May 10, 1978, at 3:30 p.m. in the Senate Room of the University Center. The agenda is as follows:

I. Minutes of meeting #5, April 12 and 19, 1978

II. Announcements

1. Appointments to Committee on Committees
2. Appointment of Parliamentarian: Professor Richard Cheatham
3. Appointments to ad hoc Committee on Retirement Policies
4. Election Results: Tenure & Privilege Committee and Faculty Development Committee
5. Academic Council Minutes
6. Letter on Professors' Absenteeism

III. Procedure on Appointments to University Committees - Professor Elizabeth Sasser

IV. Report of Committee on Committees - Professor Darrell Vines

V. Tenure Policy Review - Professor Benjamin Newcomb

VI. Faculty Workload Policy - Vice President Charles Hardwick

VII. Report of Invocations Committee - Professor Neale Pearson

VIII. Commendation - Professor Cliff Keho

IX. Other Business

Encls.

ANNOUNCEMENTS

1. Appointments to Committee on Committees

The Bylaws of the Faculty Senate direct the President to appoint members to the Committee on Committees. Since this is the last meeting of the Senate for this year, I have asked the members who had been serving on the committee during this academic year to continue to serve and to become the new Committee on Committees. The members are: Darrell Vines, Helen Brittin, Jim Eissinger, Max Manley, Roland Smith, George Tereshkovich, and Charles Wade.

2. Appointment of a Faculty Senate Parliamentarian

Again in accordance with our bylaws, I have asked Dr. Richard T. Cheatham to serve as Parliamentarian for the Faculty Senate and he has accepted the appointment.

3. Appointments to ad hoc Committee on Retirement Policies

In accordance with action by the Faculty Senate, the process of establishing an ad hoc committee to study the matter of retirement policies at Texas Tech has been initiated.

4. Election Results

Election results for the Tenure and Privilege Committee and Faculty Development Committee will be known and announced at the Faculty Senate meeting.

5. Academic Council Minutes

Minutes of the April 11 and 24, 1978 meetings of the Academic Council are available in the faculty Senate Office. Some excerpts are included below.

From the April 11 meeting:

..... A lengthy discussion was held regarding faculty workload. Information was distributed which Dr. Jones had prepared regarding the need for equitability of workload and the encouragement of research. It was agreed that restatement of workload policies might be premature until the Coordinating Board has had time to act upon the recommendations of its advisory committee which is now reviewing the question of faculty workload and small classes.

..... The tentative supervisors manual for affirmative action was discussed. Deans were asked to review the material and be prepared to act upon a check list for faculty recruitment at the next Academic Council.

Announcements continued

.....It was announced that apparently some 3.62% of the advalorem tax funds which become available may be expected to be allocated to Texas Tech University if the court suit to broaden the distribution of these funds is not successful.

..... Deans were asked to consider changing the time of classes from a 7:30 a.m. beginning to an 8:00 a.m. beginning for each daily cycle. Deans were asked to obtain feedback from faculty and department chairpersons as to the relative benefits and problems which might be caused by changing the beginning hour.

From the April 25 meeting;

..... The tenure policy revision document was discussed. Comments were solicited from deans to the tenure policy review committee. Written comments were requested to be sent to Dr. Hardwick before May 12, 1978. A question was raised as to whether the review committee draft should be referred to the Academic Council before it is submitted to the President.

.....A revised draft of a check list for faculty recruitment was distributed. Deans were asked to review and make comments at the next Academic Council meeting. Several questions were raised pertaining to development of job descriptions for faculty. The questions revolved about the elements to be included, the extent of the description and advertising.

.....The possible change in beginning class times from 7:30 a.m. to 8:00 a.m. was discussed briefly. It was pointed out that it was difficult to fill classes in late afternoon and that early classes might be of benefit to some individuals who work full time and take a limited number of hours. In general, feedback indicated that most chairpersons appeared to be willing for the change to be made and that there was no strong feeling for the maintenance of the 7:30 beginning hour.

.....A discussion draft related to faculty workload, which was prepared by Dean Anderson, was distributed. Deans were asked

Announcements continued.....

to consider examples of academic equivalencies and be prepared to discuss the draft at the next meeting.

.....A revised memorandum relating to selection of chairpersons and associate deans was distributed.

.....A proposal for the development of a College of Fine Arts was distributed and discussed briefly. Deans were asked to be prepared to make a recommendation on the request at the next Academic Council meeting.

.....Dr. Hardwick drew attention to the need for faculty acceptance for professional responsibilities. The Faculty Senate's concern for this matter was recognized.

6. Professors' Absenteeism

As directed by action of the Senate, the letter on professors' absenteeism has been revised and an appropriate mailing is being prepared. The letter in revised form is attached to this communication.